



This form may take you 3 minutes to complete.

IMPORTANT: Do not fax this form as original signature(s) is required. **Bank account holder must sign against amendments made. DO NOT use correction fluid/tape.** Incomplete or illegible details on the form will delay the processing.

Section 1: For Applicant's Completion

1 Student's Particulars and Authorisation

Name of Student

Student's NRIC/CPF Account No.

_____ **EDN** _____

► For bank's use: DDA reference no.

- I/We authorise the Bank to process the Billing Organisation's (BO), **Central Provident Fund Board**, instructions to debit and credit my/our bank account.
- The Bank is entitled to reject the BO's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also have the discretion to allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- This authorisation will remain in force until the Bank's written notice sent to my/our address last known to the Bank; upon the Bank's receipt of my/our written revocation; or upon the Bank's receipt of the notice of expiry from the BO.

Name (as in Bank Account)

Bank's Name

Bank Account No.

Contact No.

Email

Signature(s)/Thumbprint(s)* as in Bank's records

Date:

*For thumbprint(s), you must approach your respective Bank with your identification documents for verification. For signature(s), you have the option to approach your respective Bank for verification.

2 What to Do Next?



Complete and return this form to us by mailing it to:
Central Provident Fund Board, Robinson Road P.O. Box 3076, Singapore 905076

For Help



Call our hotline at
1800-227-1188

OR



Visit our website at
cpf.gov.sg

Your GIRO application will be sent to your Bank and will be processed within 21 working days.

Section 2: For CPF Board's Completion

CPF Board's Account Details

SWIFT BIC: OCBCSGSGXXX

Account No.: 501600001001

Debiting Account Details

SWIFT BIC: _____

Account No.: _____

Section 3: For Bank's Completion

To CPF Board: The application is hereby **REJECTED** because: ► Please tick all the applicable reasons

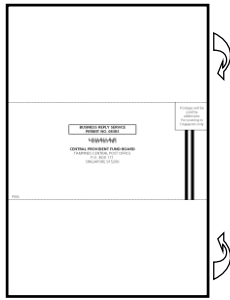
- | | |
|---|--|
| <input type="checkbox"/> Signature/Thumbprint differs from bank's records | <input type="checkbox"/> Wrong account number |
| <input type="checkbox"/> Signature/Thumbprint incomplete/unclear | <input type="checkbox"/> Amendments not countersigned by Bank Account Holder |
| <input type="checkbox"/> Account operated by signature/thumbprint | <input type="checkbox"/> Others: _____ |

Authorised Signature and Stamp of Bank

Name:

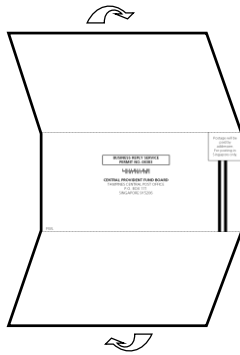
Date:

How to use the Business Reply Envelope?



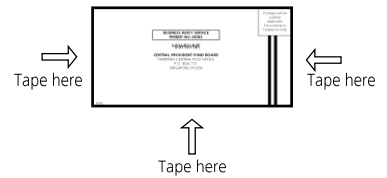
Step 1

Fold along the dotted lines. Fold the top and bottom sections inwards with the mailing address in front.



Step 2

Enclose your documents within the sleeve created in Step 1.



Step 3

Seal the edges with clear tape to secure your documents inside.

**BUSINESS REPLY SERVICE
PERMIT NO. 07920**



CENTRAL PROVIDENT FUND BOARD

Robinson Road P.O. Box 3076
SINGAPORE 905076

Postage will be
paid by
addressee.
For posting in
Singapore only.

CPF Education Scheme

Information on Application for GIRO

- The GIRO application will take 21 working days to process. Notification will be sent to inform you of the status and effective date of the GIRO arrangement upon approval.
- Please maintain sufficient funds in your bank account to cover the deductions. If you have set a payment limit on your GIRO deduction with your bank, ensure that the limit is sufficient to repay the education loan. Some banks levy a service charge for unsuccessful deductions.
- Our monthly deduction date is on the 20th. If 20th falls on a non-working day, the deduction will be made on the next working day. Only one GIRO account can be maintained for all repayments under the Education Scheme. If you wish to deduct your monthly instalment from another bank account, please complete a new GIRO form. Deductions will continue to be made from the existing GIRO account until a new GIRO account is successfully activated.
- If you are due to repay to more than 1 member's CPF Account for your course of study, the amount to be repaid into each CPF Account will be proportionate to the total amount repayable to each account. Please see the following example:

Total amount repayable to Member A's CPF account : \$2,000

Total amount repayable to Member B's CPF account : \$6,000

Monthly deduction: \$400

Amount repaid into Member A's account monthly : $(\$2,000/\$8,000) \times \$400 = \100

Amount repaid into Member B's account monthly : $(\$6,000/\$8,000) \times \$400 = \300